



Economic Justice Research Fellow: Summer 2023

The West Virginia Center on Budget and Policy (WVCBP) is a trusted source of research and analysis on tax and budget issues that impact all West Virginians. We are working toward a more just and prosperous West Virginia by advocating for progressive policies that remove barriers to well-being and address inequities based on race, income, gender, and region.

The WVCBP is seeking an Economic Justice Research Fellow for a full-time, paid fellowship during the summer of 2023 to research and analyze issues associated with economic security in West Virginia. The Fellow will work closely with WVCBP staff, coalition partners, and other stakeholders to collect and analyze data, learn from directly impacted people, compile policy recommendations, and ultimately produce a research brief on a specific economic justice policy issue.

The WVCBP fellowship program's mission is to partner with highly motivated undergraduate and graduate students committed to building shared prosperity through policy change. Our fellowship program prepares students for potential employment in the non-profit policy world by training them to conduct rigorous data and policy analysis informed by the lived experiences of the people most impacted by the issue.

Who You Are:

- A current student or recent graduate of a higher-education institution or a policy-interested community member;
- Passionate about West Virginia and economic justice;
- Able to problem solve and work independently;
- A strong writer/editor, with attention to detail;
- Possess excellent organizational and communication skills; and
- Proficient with Microsoft Office, especially Word and Excel

Compensation and Fellowship Details:

The WVCBP offers summer fellowships paid at \$20.00 per hour. A typical fellowship runs for 10-12 weeks from mid-May to early August. Fellowships are full time at 37.5 hours per week and include two paid holidays, three paid vacation days, and one sick day.

Application Process:

To apply, please submit your application packet to info@wvpolicy.org with the subject line "Economic Justice Research Fellow" by Wednesday, February 15, 2023. Packet should include:

- Resume;
- Cover letter; and
- Writing sample - this could be a class assignment or project written for a previous employer. If you do not have an existing writing sample, you can submit a short writing sample of no more than 500 words structured as an opinion essay focusing on an economic justice issue in West Virginia.

Interviews will be conducted between February 20-28 and final decisions will be made by Wednesday, March 8, 2023.

The WV Center on Budget and Policy is an Equal Opportunity Employer that values and welcomes diversity in the workplace and strongly encourages all qualified persons to apply regardless of race, color, religion, sex, sexual orientation, gender identity, national origin, disability, Veteran status, criminal history, or other legally protected characteristics.