



Outreach Coordinator – State Fiscal Policy

March 15, 2013

The West Virginia Center on Budget and Policy, the state’s premier policy organization, seeks an outreach coordinator to build support for fiscal and economic policy that will improve the lives of vulnerable populations, children, and people of color.

The outreach coordinator will build the Center’s capacity through partnerships and the development of new relationships; help educate advocates, the media, and the public on policy proposals and issues; help coordinate and implement the work of Our Children, Our Future Campaign to End Child Poverty, produce opinion pieces, presentations, and other materials; and provide advocates, the media, policymakers and the public with timely, accessible, and credible research and analysis on issues impacting their communities.

For over five years the Center has advanced policy solutions to some of the state’s most challenging and pressing economic and social problems, including child poverty, the long-term health of state and local finances, and health insurance coverage. The Center’s reports and policy advocacy receive broad distribution and press attention and play a key role in impacting public policy debates and outcomes. The Center also participates in a national network of dozens of similar organizations that already exist in most states as part of the [State Fiscal Analysis Initiative](#), sponsored by the [Center on Budget and Policy Priorities](#), and the [Economic Analysis and Research Network](#), an initiative of the [Economic Policy Institute](#).

Candidates should have:

- A relevant graduate degree or equivalent professional training along with a Bachelor’s degree
- At least two years of professional experience working in policy analysis and/or advocacy, particularly with a focus on low-income individuals or another vulnerable populations
- Familiarity with state legislative and budget processes
- Experience leading issue campaigns, including coalition building, communications and messaging, and civic engagement
- Proficiency in Microsoft Office and Excel
- Superior written, oral and presentation skills including the ability to effectively produce, present, and communicate complex policies to a wide variety of audiences
- Demonstrated commitment to the mission of improving social justice through progressive fiscal and budget policies
- Availability to travel and work some evenings and weekends

Salary: Commensurate with experience, excellent benefits including insurance (including health, dental, vision, and life), retirement, generous vacation, sick leave, and holiday schedules.

To apply, send a resume and cover letter to lframe@wvpolicy.org. No phone calls, please.

Resumes will be accepted until the position is filled.